



TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Selectmen's Meeting Minutes

February 22, 2006

6:00 P.M.

Town Offices

Members Present: Jason Booth, Richard Lemoine, Kevin O'Connor, Karyn Puleo, Jacqueline Schnackertz

Members Absent: None

Staff Present: Town Administrator Rosemary Cashman, Admin Assistant Therese Gay

The Chairperson welcomed everyone and thanked the department heads for attending this evening's budget work session.

The department heads scheduled for this evening were in attendance and each presented his or her budget. The budgets reflected increase in salary per union contracts and expenses reflecting increases in postage and computer software support and/or supplies. Various elected officials have requested that the stipends be reinstated. Other expenses include additional funds for elections, update of the Open Space Plan, additional hours for clerical and/or staff.

The Audit account remains the same reflecting a three year contract. Insurance rates have increased. The Town Administrator commends the Assistant Town Treasurer for her assistance in gathering information for the budgeting process. Selectman O'Connor congratulated the Assistant for doing a fine job and is glad that she has submitted her letter of interest for the position of Treasurer. The Assistant has been working with the Town Administrator, former Treasurer and the Town's financial advisor on the debt, retirement and insurance accounts. The Tax Collector prepared a comparison report on the expenses and revenues for the last couple of years. And the fire department spoke of their capital needs.

The Media Director spoke briefly on his budget. The funds used for his budget are received from the cable network per their licensing agreement. A new web page is slated for spring and there will be a need for new equipment.

The Board thanked all of the department heads for attending this evening to present their budgets. The Chair hearing no further discussions entertained a motion to adjourn.

Motion by Selectman O'Connor to adjourn, second by Selectwoman Puleo.

Vote – Unanimous

The meeting adjourned at 8:40 p.m.

Respectfully submitted

Therese Gay
Admin Assist.